

Forward Plan

June - September 2015

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 1 May 2015



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning; policy co-ordination; Fire & Rescue; Trading Standards; equalities; localities; community cohesion</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Lawrie Stratford</p>	<p>Finance</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Tri-Counties Prospectus

To ratify the approach being taken by the three counties and 3 county LEPs on ways to work together to achieve increased prosperity for the area.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Environment & Economy
Contact: Sue Scane, Director of Environment & Economy Tel: (01865) 816399
Ref: 2015/031

Appointments 2015/16

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive function.

Decision Maker and Target Date: **Cabinet, 23 June 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: County Solicitor & Monitoring Officer
Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
Ref: 2015/041

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Provision of HR and Finance Services by Hampshire County Council

To seek approval of the provision of HR and finance services by Hampshire County Council through the Integrated Business Centre.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 12/05/2015 to 26/05/2015. Reason: Cabinet date changed.
Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: None
Consultations: All staff in scope for transfer to Hampshire County Council. Consultation period 22 January until 9 March.
Report By: Chief Finance Officer, Chief Human Resources Officer
Contact: Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084 Ref: 2015/020

Oxfordshire Fire & Rescue Service - Collaboration Across Thames Valley Blue Light Services

To seek approval of the contents of the proposed Memorandum(s) of Understanding (MOU('s)) and the collaborative Blue Light Services approach.

To request that the Deputy Leader signs the MOU('s) on behalf of the Cabinet of Oxfordshire County Council and direct the Chief Fire Officer to continue with further collaboration.

Decision Maker and Target Date: **Deputy Leader, 1 June 2015**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Chief Fire Officer
Contact: Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206 Ref: 2015/037

NON-KEY DECISIONS

Staffing Report - Quarter 4 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 12/05/2015 to 26/05/2015. Reason: Cabinet date changed.

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2014/192

Equalities - Annual Update

Cabinet are asked to review and approve this report which provides an update on how the council has delivered on the aims of its Equality Policy in 2014/15.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 12/05/2015 to 26/05/2015. Reason: Cabinet date changed.

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Alison Finnimore, Senior Policy Officer Tel: (01865) 815214

Ref: 2015/005

Cabinet Business Monitoring Report for Quarter 4

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081

Ref: 2015/015

Staffing Report - Quarter 1 - 2015

Quarterly staffing report providing details of key people numbers any analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 15 September 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Human Resources Officer

Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2015/029

Community Risk Management Action Plan (CRMP) Fire & Rescue - Draft

To seek approval of the draft Community Risk Management Plan – Fire & Rescue.

Decision Maker and Target Date: **Deputy Leader, 21 September 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Ref: 2015/030

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Section 75 Agreement

To seek approval for amendments to the agreement that governs the pooled budget arrangements between health and social care.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 21/04/2015 to 26/05/2015. Reason: Further work required.
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2015/004

NON-KEY DECISIONS

Home Care Business Case

To seek approval of the Business Case.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 12/05/2015 to 26/05/2015. Reason: Cabinet date changed.
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Shaun Bennett, Commercial Services/Market Development Manager
Tel: 07917 211068
Ref: 2015/017

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

Future Structure of Children's Social Care and Early Intervention Services

To seek agreement to consultations on the proposed structure.

Decision Maker and Target Date: **Cabinet, 15 September 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 15/09/2015. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Jim Leivers, Director for Children's Services Tel: (01865) 328271

Ref: 2015/023

NON-KEY DECISIONS

Support for Children Looked After and Leaving Care into Employment, Education & Training

To note the strategy.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 12/05/2015 to 26/05/2015. Reason: Cabinet date changed.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902
Ref: 2015/012

The Council's Response to the Findings of the Serious Case Review for Children A-F and Further Action Taken in Response to Child Sexual Exploitation in Oxfordshire

To note the action plan.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 12/05/2015 to 26/05/2015. Reason: Cabinet date changed.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Hannah Farncombe, Interim Head of Services - Safeguarding Tel: (01865) 815273
Ref: 2015/017

Recommendations of the Early Intervention Cabinet Advisory Group (CAG)

To seek approval of the recommendations.

Decision Maker and Target Date: **Cabinet, 23 June 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 23/06/2015. Reason: Cabinet meeting date changed.

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Lucy Butler, Deputy Director for Children's Social Care & YOS Tel: (01865) 815165 Ref: 2015/022

National Citizen's Service (NCS) - Contract for 2015-18

To seek agreement of the contract between OCC and The Challenge Network for delivery of the NCS programme 2015-18.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 15 June 2015**

Reason for amendment (if any)

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649 Ref: 2015/039

Pupil Place Plan 2015

To seek approval of the revised Pupil Place Plan for 2015-2019.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 13 July 2015**

Reason for amendment (if any)

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Barbara Chillman, Service Manager, Pupil Place Planning Tel: (01865) 816459 Ref: 2015/036

Strategic Education Partnership Model for Schools and Settings

To seek agreement of the recommendations for the future delivery of school improvement and Foundation Years services for Oxfordshire schools and settings.

Decision Maker and Target Date: **Cabinet, 15 September 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 15/09/2015. Reason: Further work required.

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Rebecca Matthews, Interim Deputy Director - Education & Early Intervention Tel: (01865) 815125 Ref: 2014/175

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access

The Archive Service is currently applying for accreditation under The National Archives Accreditation Scheme which is the UK standard for archives. It defines good practice and identifies agreed standards, thereby encouraging development. In order to gain Accreditation, the Service's Forward Plan, and policies for Collections Management & Development; Collection Care & Conservation; and Access must be approved by its governing body. This report seeks that approval.

Decision Maker and Target Date: **Cabinet Member for Cultural & Community Services, 22 June 2015**
Reason for amendment (if any) Decision due date for Cabinet Member for Cultural & Community Services changed from 15/06/2015 to 22/06/2015. Reason: Cabinet Member meeting date changed.

Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Mark Priddey, History Service Manager Tel: (01865) 398205 Ref: 2015/003

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Connecting Oxfordshire: Local Transport Plan 2015-2031

To seek approval of the final plan following public consultation.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 21/07/2015. Reason: Further work following consultation required.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Stakeholders and Public
Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
Ref: 2015/006

NON-KEY DECISIONS

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents.
Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
Ref: 2014/033

Proposed Parking Restrictions - Various Laybys on A40/A418

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/086

Proposed Parking Restrictions in Vicinity of Bicester Town Station

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/201

Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: to allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents.

Report By: Director for Environment & Economy

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/169

Proposed 20mph Speed Limit - Shiplake

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: With relevant stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/033

Proposed Puffin Crossing - Broad Gap, Bodicote

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: With relevant stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/034

Proposed Parking Restrictions - Sandhills Area, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 May 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 30/04/2015 to 21/05/2015. Reason: April meeting cancelled.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/199

Supported Transport Programme Public Consultation - Transport Hub & Subsidised Bus Services

To seek approval to award funding to first set of community transport grant applications.

Decision Maker and Target Date: **Cabinet, 26 May 2015**

Reason for amendment (if any) Decision due date for Cabinet changed from 27/01/2015 to 26/05/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Service Manager - Business Development & Fleet Management

Contact: Josephine Elliott, Programme Manager (Supported Transport) Tel: 07920 084242 Ref: 2014/161

Proposed Puffin Crossing - Cumnor Hill

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 18/06/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/115

Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 18/06/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/200

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 18/06/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2013/017

Proposed 20mph Speed Limit - High Street, Shrivenham

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 18/06/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/008

Proposed Disabled Parking Places - Various Locations Throughout the County

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 18/06/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/009

Proposed Derestriction - A423 Oxford Bypass, Kennington

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 16 July 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 16/07/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/197

Proposed Amendments to Parking Restrictions - Park Road, Faringdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 16 July 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/05/2015 to 16/07/2015. Reason: To allow time for further consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/087

Proposed Stopping Up of Walkways - Westgate Centre, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 16 July 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/038

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Addressing the Council's Future Challenges

It is timely following the general election to consider the likely future national policy context and the priorities for the council. As further reductions in funding are expected over the course of the next parliament, it is timely to consider what will be required for the council to achieve the step change that will be required. The report sets out the potential challenges and priorities and proposals to drive the change required for the council to become fit for purpose in the future.

Decision Maker and Target Date: **Cabinet, 26 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer, Head of Policy
Contact: Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967 Ref: 2015/032

Provisional 2014/15 Revenue and Capital Outturn

To consider the 2014/15 outturn report and agree the treatment of any budget under or overspends.

Decision Maker and Target Date: **Cabinet, 23 June 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/06/2015 to 23/06/2015. Reason: Date change for meeting.
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/001

2015/16 Financial Monitoring & Business Strategy Delivery Report - May 2015

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/013

Treasury Management 2014/15 Outturn

To review Treasury Management activity in 2014/15 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Lewis Gosling, Financial Manager (Trainee) - Treasury Management
Tel: (01865) 323988 Ref: 2015/014

Service & Resource Planning Report - 2016/17 - September 2015

To provide background and context to the service and resource planning process for 2016/17.

Decision Maker and Target Date: **Cabinet, 15 September 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2015/028

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

Novation of Health Visitor Contract

To ratify the approach being taken to novate the Health Visiting contract in line with the transfer of commissioning responsibility for 0-5 public health services to local authorities from the 1 October 2015.

Decision Maker and Target Date: **Cabinet, 23 June 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Val Messenger, Deputy Director of Public Health Tel: (01865) 328660,
Clare Dodwell, Health Improvement Principal Tel: (01865) 815162

Ref: 2015/040

Public Health Annual Report

The Director of Public Health for Oxfordshire will present his Annual report for 2014/15.

Decision Maker and Target Date: **Cabinet, 21 July 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Ref: 2015/019

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. May 2014 items included for ease of reference.

Cabinet - 26 May 2015

- **Tri-Counties Prospectus** 2015/031
Sue Scane, Director of Environment & Economy Tel: (01865) 816399
- **Provision of HR and Finance Services by Hampshire County Council** 2015/020
Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Staffing Report - Quarter 4 - 2014** 2014/192
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Equalities - Annual Update** 2015/005
Alison Finnimore, Senior Policy Officer Tel: (01865) 815214
- **Section 75 Agreement** 2015/004
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **Home Care Business Case** 2015/017
Shaun Bennett, Commercial Services/Market Development Manager Tel: 07917 211068
- **Support for Children Looked After and Leaving Care into Employment, Education & Training** 2015/012
Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902
- **The Council's Response to the Findings of the Serious Case Review for Children A-F and Further Action Taken in Response to Child Sexual Exploitation in Oxfordshire** 2015/017
Hannah Farncombe, Interim Head of Services - Safeguarding Tel: (01865) 815273
- **Supported Transport Programme Public Consultation - Transport Hub & Subsidised Bus Services** 2014/161
Josephine Elliott, Programme Manager (Supported Transport) Tel: 07920 084242
- **Addressing the Council's Future Challenges** 2015/032
Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967

Cabinet - 23 June 2015

- **Appointments 2015/16** 2015/041
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
- **Recommendations of the Early Intervention Cabinet Advisory Group (CAG)** 2015/022
Lucy Butler, Deputy Director for Children's Social Care & YOS Tel: (01865) 815165
- **Provisional 2014/15 Revenue and Capital Outturn** 2015/001
Kathy Wilcox, Chief Accountant Tel: (01865) 323981
- **Novation of Health Visitor Contract** 2015/040
Val Messenger, Deputy Director of Public Health Tel: (01865) 328660, Clare Dodwell, Health Improvement Principal Tel: (01865) 815162

Cabinet - 21 July 2015

- **Cabinet Business Monitoring Report for Quarter 4** 2015/015
Maggie Scott, Head of Policy Tel: (01865) 816081
- **Connecting Oxfordshire: Local Transport Plan 2015-2031** 2015/006
John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
- **2015/16 Financial Monitoring & Business Strategy Delivery Report - May 2015** 2015/013
Kathy Wilcox, Chief Accountant Tel: (01865) 323981
- **Treasury Management 2014/15 Outturn** 2015/014
Lewis Gosling, Financial Manager (Trainee) - Treasury Management Tel: (01865) 323988
- **Public Health Annual Report** 2015/019
Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Cabinet - 15 September 2015

- **Staffing Report - Quarter 1 - 2015** 2015/029
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Future Structure of Children's Social Care and Early Intervention Services** 2015/023
Jim Leivers, Director for Children's Services Tel: (01865) 328271

The Forward Plan

- **Strategic Education Partnership Model for Schools and Settings** 2014/175
Rebecca Matthews, Interim Deputy Director - Education & Early Intervention Tel: (01865) 815125
- **Service & Resource Planning Report - 2016/17 - September 2015** 2015/028
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Deputy Leader - 1 June 2015

- **Oxfordshire Fire & Rescue Service - Collaboration Across Thames Valley Blue Light Services** 2015/037
Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206

Deputy Leader - 21 September 2015

- **Community Risk Management Action Plan (CRMP) Fire & Rescue - Draft** 2015/030
Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Cabinet Member for Children, Education & Families - 15 June 2015

- **National Citizen's Service (NCS) - Contract for 2015-18** 2015/039
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Children, Education & Families - 13 July 2015

- **Pupil Place Plan 2015** 2015/036
Barbara Chillman, Service Manager, Pupil Place Planning Tel: (01865) 816459

Cabinet Member for Cultural & Community Services - 22 June 2015

- **Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access** 2015/003
Mark Priddey, History Service Manager Tel: (01865) 398205

Cabinet Member for Environment - 21 May 2015

- **Proposed Parking Restrictions - Radley** 2014/033
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Various Laybys on A40/A418** 2014/086
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions in Vicinity of Bicester Town Station** 2014/201
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale** 2014/186
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Residents Parking Scheme - Henley** 2014/169
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed 20mph Speed Limit - Shiplake** 2015/033
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing - Broad Gap, Bodicote** 2015/034
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Sandhills Area, Oxford** 2014/199
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Environment - 18 June 2015

- **Proposed Puffin Crossing - Cumnor Hill** 2014/115
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces** 2014/200
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed 20mph Speed Limit - High Street, Shrivenham** 2015/008
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Disabled Parking Places - Various Locations Throughout the County** 2015/009
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Environment - 16 July 2015

- **Proposed Derestriction - A423 Oxford Bypass, Kennington** 2014/197
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** 2014/087
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Stopping Up of Walkways - Westgate Centre, Oxford** 2015/038
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304



Forward Plan June - September 2015

Notice of a Change of Date for Items for the Cabinet Member for Environment Agenda

Notice is hereby given that the items set out below for consideration by the Cabinet Member for Environment on 18 June 2015 are not in the Forward Plan for that date.

The decisions on these matters have been deferred from the meeting on 21 May 2015, as more time is required to allow for further consultations in respect of the reports relating to Radley, Henley and Sandhills Area, Oxford and to allow for further work following significant objections with regard to the proposed puffin crossing at A417 Stanford in the Vale.

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/033

Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 June 2015**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18
June 2015**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents.

Report By: Director for Environment & Economy

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel:
(01865) 323304 Ref: 2014/169

Proposed Parking Restrictions - Sandhills Area, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18
June 2015**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel:
(01865) 323304 Ref: 2014/199

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

26 May 2015



Forward Plan June - September 2015

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 23 June 2015 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet on 23 June 2015 because it was anticipated that the new contract would be in place by the end of December but due to the complexity of the service delivered and the need for detailed negotiations and integration this will not now be possible and a decision on any extension is required by the end of June.

Cabinet, 23 June 2015

Learning Disability Health Provision

To seek a decision in respect of the current contract for learning disability health services.

Decision Maker and Target Date: **Cabinet, 23 June 2015**

Key Decision: *Yes – Revenue Expenditure >£500,000*

Exempt Information: *None*

Consultations: *N/A*

Report By: Director for Adult Social Services

Contact: Benedict Leigh, Strategic Commissioner – Adults Tel: (01865) 323584
Ref: 2014/051

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

26 May 2015